

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. Also, to prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

**AGENDA**  
**REGULAR BOARD MEETING**  
**THREE VALLEYS MUNICIPAL WATER DISTRICT**  
**Wednesday, January 18, 2017 at 8:00 AM**

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

**Item 1 – Call to Order**

**Kuhn**

**Item 2 – Pledge of Allegiance**

**Kuhn**

**Item 3 – Roll Call**

**Executive  
Assistant**

- Bob Kuhn, Division IV – President
- David De Jesus, Division II – Vice President
- Brian Bowcock, Division III – Secretary
- Joe Ruzicka, Division V – Treasurer
- Dan Horan, Division VII – Director
- Carlos Goytia, Division I – Director
- John Mendoza, Division VI - Director

**Item 4 – Additions to Agenda** (Government Code Section 54954.2(b)(2))

**Kuhn**

Upon a determination by a two-thirds vote of the members of the Board present at the meeting, or if less than two-thirds of the members of the Board are present, a unanimous vote of the Board members present, that there is a need to take immediate action, and that the need for action came to the attention of TVMWD subsequent to the agenda being posted. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

**Item 5 – Reorder Agenda**

**Kuhn**

**Item 6 – Public Comment** (Government Code Section 54954.3)

**Kuhn**

Opportunity for members of the public to directly address the Board on items of public interest that is within the subject matter jurisdiction of TVMWD. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

**We request that remarks be limited to five minutes or less**

**Item 7 – Consent Calendar**

**Kuhn**

The Board is being asked to consider the Consent Calendar items 7.1-7.4 listed below. Consent Calendar items are routine in nature and may be considered and approved by a single motion. Any member of the Board may request that a specific item be pulled from the Consent Calendar for further discussion.

**7.1 – Receive, Approve and File Minutes – December 2016 [enc]**

- December 7, 2016 – Regular Board Meeting

**7.2 – Receive, Approve, Ratify and File Financial Reports and Investment Update – November/December 2016 [enc]**

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Reports
- Warrant Summary Disbursements

**7.3 – TVMWD Site Tours [enc]**

The Board will be provided with a summary of tours conducted at the Miramar Treatment Plant for the past two years, and those planned thus far for CY 2017.

**7.4 – CY 2017 Board Member Appointments [enc]**

During the December 7, 2016 Board Meeting, the Board adopted the attached listing of Board Appointments for CY 2017, with the exception of the alternate for Six Basins Watermaster that was vacated by the former Director. Approval of this action will serve to appoint, Director John Mendoza, Division 6, as the alternate to Six Basins Watermaster Board.

**Item 7: Board Action Required – Motion No. 17-01-5117**

Staff Recommendation: Approve as presented

**Item 8 – General Manager’s Report**

**Hansen**

**Item 8.A** – Administration staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

**8.A.1– Legislative Update, January 2017 [enc]**

The Board will be provided with an update of legislative activities occurring at state and federal levels.

**8.A.2 – Ratify Director Expense Reports for November 2016 and Approve Director Expense Forms, December 2016 [enc]**

The Board will ratify the November 2016 Director expense reports, and consider approval of the December 2016 Director expense reports that include disclosure of per diem requests for meeting attendance, and an itemization of any expenses incurred by TVMWD.

**Item 8.A.2: Board Action Required – Motion No. 17-01-5118**

Staff Recommendation: None

**8.A.3 – Approve Ordinance No. 17-01-21 – Adopting TVMWD Manuals [enc]**

The Board will consider approval of Ordinance No. 17-01-21 to adopt the updated TVMWD Manuals (Policy, Personnel and Benefits). Approval of this Ordinance will supercede Ordinance No. 12-01-10 (adopted December 19, 2001).

**Item 8.A.3: Board Action Required – Motion No. 17-01-5119**

Staff Recommendation: Approve as presented

**Item 8.B** – Engineering-Operations staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

**8.B.1 – TVMWD Baseline Road Well Project Update (Project No. 58458) [enc]**

The Board will be provided with an update on the status of the proposed project.

**8.B.2 – Calendar Year Imported Water Purchases – December, 2016 [enc]**

The Board will review the imported water purchases for the month ending December 2016.

**8.B.3 – Miramar Operations Report – December 2016 [enc]**

The Board will review the monthly Miramar Operations Report that includes a summary of the following reports: water quality, monthly production, monthly and year-to-date sales, hydro-generation production and operations / maintenance review.

**Item 9 – Directors’ / General Manager Oral Reports**

The following reports are provided by Directors as it concerns activities at the most recent meeting of the agency of which they are assigned to serve as the representative or alternate of TVMWD (*To assist you, the most recent meeting date is shown in parenthesis*).

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|--|-----------------|
| <b>9.A – Local Agency Formation Commission</b> (January 11, 2017)  | <b>Ruzicka</b>  |
| <b>9.B – Six Basins Watermaster</b> (December 14, 2016, next meeting January 25, 2017)   | <b>Bowcock</b>  |
| <b>9.C – Main San Gabriel Basin Watermaster</b> (January 4, 2017)  | <b>Bowcock</b>  |
| <b>9.D – Chino Basin Watermaster</b> (December meeting cancelled, next meeting January 26, 2017)   | <b>Kuhn</b>     |
| <b>9.E – San Gabriel Basin Water Quality Authority</b> (December 21, 2016, next meeting January 18, 2017)  | <b>Kuhn</b>     |
| <b>9.F – San Gabriel Valley Council of Governments</b> (December meeting cancelled; effective January 1, 2017 TVMWD is on its off year cycle; Upper SGV MWD will be the delegate and SGV MWD is the alternate) | <b>Goytia</b>   |
| <b>9.G – Metropolitan Water District</b> (December 13, 2016 and January 10, 2017)  | <b>De Jesus</b> |
| <b>9.H – Additional Board Member or Staff Reports / Comments</b>   | <b>All</b>      |

**Item 10 – Future Agenda Items**

**Kuhn**

**Item 11 – Adjournment**

**Kuhn**

Board adjourned to February 1, 2017 Regular Board Meeting at 8:00 AM.

## **American Disabilities Act Compliance Statement**

*Government Code Section 54954.2(a)*



*Any request for disability-related modifications or accommodations (including auxiliary aids or services) that is sought in order to participate in the above agenda public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.*

### **Agenda items received after posting**

*Government Code Section 54957.5*

*Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at [www.threevalleys.com](http://www.threevalleys.com).*

*The Three Valleys MWD Board Meeting packets and agendas are available for review on the TVMWD website at [www.threevalleys.com](http://www.threevalleys.com). The website is updated on Sunday preceding any regularly scheduled Board Meeting.*